

**U.S. Bankruptcy Court for the Middle District of PA
Guide to Docket Events and Noticing Procedures**

HIGHLIGHTED PROCEDURES ARE NOT COMPLETE YET - IN PROCESS:

Type of Pleading	Bankr. Code	Rules & Forms	Type of Notice	Served By	Recipients	Sched.
2004 Examination	NONE	FRBP 2004, LBR 2004-1, LBF NONE	Passive - 14 Day (If motion contains certification/ concurrence of respondent no noticing is required)	Movant	D, DA, T, UST, L20, COMM, P	N/A
Abandonment of Property	554(a) & (b)	FRBP 6007, LBR 6007-1, LBF NONE	Passive - 14 Day	Movant	Matrix	N/A
Application to Waive Fee (Chapter 7 Filing Fee (Form B3B))	28 U.S.C. 1930(f)	FRBP 1006(c), LBR NONE, LBF NONE	NONE	N/A	N/A	N/A
Automatic Stay (Confirm Termination or Absence of Stay)	362(c)(4)(A) & 362(j)	FRBP NONE, LBR NONE, LBF NONE	Semi-Passive - 14 Day	Court	Matrix	Court
Automatic Stay (Extend or Impose)	362(c)(3) & 362(c)(4)	FRBP NONE, LBR 4001-5 LBF NONE	Semi-Passive - Hearing within 30 days and objection date two(2) days prior to hearing.	Court	Matrix or Affected Creditors	N/A

Legend for Recipients: D-Debtor, DA-Debtor's Attorney, T-Trustee, UST-U.S. Trustee, L20-Largest 20 Creditors, COMM-Creditor's Committee (if one is appointed), P-Parties in Interest, Matrix - Entire Mailing Matrix

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Automatic Stay (Relief From - Fee Due)	362	FRBP 4001(a), LBR 4001-1, LBF 4001-1	Filed with concurrence or as stipulation must be accompanied by LBF 4001-1 - no noticing required Filed without concurrence - Semi-Passive - 14 Day and hearing must be held within 30 days (Self scheduled may waive 30 day requirement)	Movant	D, DA, T, UST, L20, COMM, P	Self Sched.
Cash Collateral, Use, Protection & Setting Value	363(c)	FRBP 4001 & 4001(b) & (d), LBR 4001-2, LBF NONE	Hearing Required - 14 Day	Movant	Matrix	Self Sched.
Compel --- Answers to Interrogatories, Attendance at Deposition, Entry Upon Land, Filing Post-Petition Tax Returns, Transmittal of Pre-Petition Tax Returns, Response to Request for Production of Documents	Various	FRBP 7037, LBR NONE, LBF NONE	Semi-Passive - 14 Day	Movant	D, DA, T, UST, L20, COMM, P	Self Sched.

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Compensate or Pay Administrative Expenses, Application to	330 & 331	FRBP 2016, LBR 2016-1, LBF 2016-1	Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P - if over \$1,000 - Matrix	N/A
Contempt	NONE	FRBP 9020 & 9014, LBR 9073-1(b)(2)(c), LBF NONE	Hearing Required - 21 Day	Court	D, DA, T, UST, L20, COMM, P	Court
Convert - Chapter 11 to Chapter 12 or 13	1112(d)	FRBP 1017, LBR NONE, LBF NONE	Hearing Required (within 30 days) - 14 Day	Court	Matrix	Court
Convert - Chapter 11 to Chapter 7	1112(a)&(b)	FRBP 1017 & 1019(2), LBR NONE, LBF NONE	Hearing Required (within 30 days) - 14 Day	Court	Matrix	Court
Convert - Chapter 12 to Chapter 7	1208(a)&(d)	FRBP 1017 & 1019(2), LBR NONE, LBF NONE	Hearing Required - 14 Day (No hearing required if filed by debtor)	Court	Matrix	Court
Convert - Chapter 13 to Chapter 7, 11, or 12	1307(a)(c)&(d)	FRBP 1017 & 1019(2), LBR NONE, LBF NONE	Hearing Required - 14 Day (No hearing required if filed by debtor)	Court	Matrix	Court
Convert - Chapter 7 to Chapter 11	706(a)&(b)	FRBP 1017, LBR NONE, LBF NONE	Semi-Passive - 14 Day	Court	Matrix	Court

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Convert - Chapter 7 to Chapter 13	706(a)	FRBP 1017, LBR NONE, LBF NONE	Semi-Passive - 14 Day	Court	Matrix	Court
Deconsolidation	NONE	FRBP NONE, LBR 1015- 1(c)(1)&(2), LBF NONE	Hearing Required - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	Self Sched.
Defer/Extend/Suspend or Allow Arrearages of Plan Payments	NONE	FRBP NONE, LBR NONE, LBF NONE	Passive - 21 Day	Movant	Matrix	N/A
Determination of Secured Status/Valuation of Security	506(a) & 1325(a)(5)	FRBP 3012, LBR NONE, LBF NONE	Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A
Discharge, Defer/Delay Entry or Closing of Case	NONE	FRBP 2002(f)(11) & 4004(c)(2), LBR 4004-1, LBR NONE	NONE	N/A	N/A	N/A
Dismiss - Abuse, Section 707(b)	707(b)	FRBP 1017(e) & 1019(2)(9), LBR 1017-2, LBF 1017-2	Hearing Required - 14 Day	Movant	D, DA, T, UST, L20, COMM, P	Self Sched.
Dismissal - Chapter 11 - by Debtor, UST, Creditor or Party in Interest	1112(b)	FRBP 1017 & 2002(a)(4), LBR NONE, LBF NONE	Hearing Required (within 30 days) - 21 Day	Movant	Matrix	Self Sched.

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Dismissal - Chapter 11 - for Failure to File Documents Required Under U.S.C. Section 521	1112(e)	FRBP 1017 & 2002(a)(4), LBR NONE, LBF NONE	Semi-Passive - 14 Day	UST	D, DA, T, UST, P	Self Sched.
Dismissal - Chapter 12 - by Debtor, Trustee, UST, Creditor or Party in Interest	1208	FRBP 1017, LBR NONE, LBF NONE	Hearing Required - 21 Day (No hearing required if filed by debtor)	Movant	Matrix	Self Sched.
Dismissal - Chapter 13 - by Debtor, Trustee, Creditor or Party in Interest	1307(b)(c)	FRBP 1017, LBR NONE, LBF NONE	Hearing Required - 21 Day (No hearing required if filed by debtor)	Movant	Matrix	Self Sched.
Dismissal - Chapter 13 - for Failure to File Schedules, Statement of Financial Affairs, plan, Plan Lacks Feasibility, Plan is Unconfirmable, Failure to Make Plan Payments	521 & 1307(c)	FRBP 1017(c), LBR NONE, LBF NONE	Semi-Passive - 14 Day	Movant	D, DA, T, UST, P	Self Sched.
Dismissal - Chapter 7 - by Debtor, Trustee, Creditor or Party in Interest	521(i) & 707(a)	FRBP 1017, LBR NONE, LBF NONE	Hearing Required - 21 Day	Movant	Matrix	Self Sched.
Dismissal - Chapter 7 - for Failure to Timely File Schedules, and Statement of Financial Affairs	521 & 707(a)(3)	FRBP 1017(c), LBR 1017-2, LBF 1017-2	Semi-Passive - 14 Day	Movant	D, DA, T, UST, P	Self Sched.

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Dismissal - Material Default or Failure to Provide Copy of Tax Returns	521 & 1307(c)	FRBP 1017, LBR NONE, LBF NONE	Hearing Required - 14 Day	Movant	D, DA, T, UST, P	Self Sched.
Emergency Motions/ Expedited Hearings	NONE	FRBP NONE, LBR 9075-1, LBF NONE	Movant should contact chambers prior to filing and via facsimile, e-mail or other electronic means serve pleading prior to filing with court	Movant	D, DA, T, UST, L20, COMM, P	N/A
Employ, Application to	327	FRBP 2014, LBR 2014-1, LBF NONE	Passive - 14 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A
Executory Contracts or Unexpired Leases, Assume/Reject	365	FRBP 6006, LBR 6006-1, LBF NONE	Semi-Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	Self Sched.
Expedited Hearings/ Emergency Motions	NONE	FRBP NONE, LBR 9075-1, LBF NONE	Movant should contact chambers prior to filing and via facsimile, e-mail or other electronic means serve pleading prior to filing with court	Movant	D, DA, T, UST, L20, COMM, P	N/A
Extend Exclusivity Chapter 11	1121(d)	FRBP NONE, LBR NONE, LBF NONE	Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A

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Extend or Fix Time to Assume/ Reject Executory Contracts	365(d)	FRBP 9006(b)(1), LBR NONE, LBF NONE	Passive - 14 Day (Should be filed within 60 days after petition filing)	Movant	D, DA, T, UST, L20, COMM, P	N/A
Extend Time of Claims Bar Date (File a Late Claim)	501	FRBP 3002(c) & 3003(c)(3) & 9006(b)(1), LBR NONE, LBF NONE	Hearing Required - 14 Day	Movant	D, DA, T, UST, L20, COMM, P	Self Sched.
Extend Time to File Schedules, Statements and Other Required Documents	521 & 1116(3)	FRBP 1007(d) & 9006(b), LBR NONE, LBF NONE	Should be filed within 14 days after petition filing. A motion to extend is not considered an answer to the UST motion to dismiss for failure to file documents.	In a small business case, an extension cannot exceed 30 days absent extraordinary & compelling circumstances.	N/A	N/A
Extend Time to Object to Discharge	523(c)	FRBP 9006(b), LBR NONE, LBF NONE	Passive - 21 Day (No noticing required if debtor/ or counsel for debtor consents.	Movant	D, DA, T and/or UST, P	N/A
Extend Time to Pay Filing Fees in Installments	NONE	FRBP 1006(b)(2), LBR NONE, LBF NONE	For cause shown the court may extend the time to pay but not more than 180 days after filing the petition.	N/A	N/A	N/A

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Extend/Shorten Time	NONE	FRBP 9006(b) & (c), LBR NONE, LBF NONE	Passive - 14 Day (If motion contains certification/concurrence of respondent no noticing is required.	Movant	D, DA, T, UST, L20, COMM, P	N/A
Filing Fee in Installments, Application to Pay	NONE	FRBP 1006, LBR 1006-1, LBF NONE	NONE	N/A	N/A	N/A
Incur Debt/Obtain Credit	364	FRBP 4001(c) & 9006(c), LBR 4001-3, LBF NONE	Semi-Passive - 21 Day	Movant	Matrix	Self Sched.
Joint Administration	302(b)	FRBP 1015(b), LBR 1015-1(a), LBF NONE	Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A
Lien Avoidance	522(f)	FRBP 4003(d) & 7001(2), LBR NONE, LBF NONE	Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A
Modify Plan - (Chapter 13 Trustee)	1329	FRBP 3015, LBR NONE, LBF NONE	Semi-Passive - 21 Day	Movant	Matrix	Self Sched.

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Modify Plan - (Post-Confirmation)	1329	FRBP 3015, LBR 3015-2 LBF 3015-2(a) & (b)	Semi-Passive - 21 Day	Movant	Matrix if not filed with LBF 3015-2(a) or LBF 3015-2(b) Affected Creditors if filed with LBF 3015-2(a) No notice required if filed with LBF 3015-2(b)	Self Sched.
Modify Plan - (Pre-Confirmation)	1127	FRBP 3015, LBR 3015-2 LBF 3015-2(a) & (b)	Semi-Passive - 21 Day	Court	Matrix	N/A
Mortgage Modifications (Motion or Stipulation)	NONE	FRBP NONE, LBR NONE, LBF NONE	Passive - 21 Day	Movant	Matrix	N/A
Mortgage, Declare Current	NONE	FRBP NONE, LBR NONE, LBF NONE	Semi-Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P, Mortgage Holder	Self Sched.
Obtain Credit/Incur Debt	364	FRBP 4001(c), LBR 4001-3, LBF NONE	Semi-Passive - 21 Day	Movant	Matrix	Self Sched.
Ombudsman, Appointment of	332 & 333	FRBP 2007.2, LBR NONE, LBF NONE	Passive - 14 Day	Court	Matrix	N/A

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Reaffirmation Agreements	524(c)	FRBP 4008, LBR 4008-1, LBF 4008-1(a), OF 27	N/A (Beth suggested that all reaffirmations be reviewed by chambers instead of case admin - need feedback from JJT and MDF's chambers)	If a hearing is required the court will serve the hearing notice	P	N/A
Reconsider, Alter, Amend or Vacate	NONE	FRBP NONE, LBR 9023-1, LBF NONE	Should be filed within 14 days after entry of judgement, order or decree.	N/A	N/A	N/A
Redaction (information, text, or images from the docket)	NONE	FRBP NONE, LBR NONE, LBF NONE	N/A	N/A	N/A	N/A
Redemption of Collateral/Property	722	FRBP 6008, LBR NONE, LBF NONE	Passive - 14 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A
Reinstatement (BK case - dismissed administratively)	350	FRBP 5010, LBR NONE, LBF NONE	Should be filed within 14 days after order dismissing case was entered.	N/A	N/A	N/A
Reinstatement (BK case - dismissed due to contested matter)	NONE	FRBP NONE, LBR NONE, LBF NONE	Passive - 14 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A

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Reopening (BK case - fully administered) (Fee May be Due)	350	FRBP 5010, LBR NONE, LBF NONE	N/A	N/A	N/A	N/A
Sale - Bidding Procedures	NONE	FRBP NONE, LBR 6004-3, LBF NONE	Semi-Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	Self Sched.
Sale - Free and Clear of Lien	363(f)	FRBP 2002(a)(2) & 6004, LBR 6004-5, LBF NONE	Semi-Passive - 21 Day	Movant	Matrix and Lien Holders	Self Sched.
Sale - Property Under Section 363(b)	363(b)	FRBP 6004, LBR 6004-1, LBF NONE	Semi-Passive - 21 Day	Movant	Matrix	Self Sched.
Sanctions	NONE	FRBP 9011(b)(c) LBR NONE, LBF NONE,	Hearing Required - 21 Day	Court	D, DA, T, UST, L20, COMM, P	Court
Settlements & Stipulations	NONE	FRBP 2002(a)(3), LBR NONE, LBF NONE	Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A
Sever/Severance	NONE	FRBP NONE, LBR 1015-1(c)(1)&(2), LBF NONE	Passive - 14 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A

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Shorten Time/Extend	NONE	FRBP 9006(b) & (c), LBR NONE, LBF NONE	Passive - 14 Day (If motion contains certification/concurrence of respondent no noticing is required.	Movant	D, DA, T, UST, L20, COMM, P	N/A
Substantive Consolidation	302(b)	FRBP 1015(a), LBR 1015-1(b), LBF NONE	Hearing Required - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	Self Sched.
Trustee or Examiner, Appointment of	1104	FRBP 2007.1, LBR NONE, LBF NONE	Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A
Unclaimed Fund Petition for	NONE	FRBP NONE, LBR NONE, LBF COURT WEBSITE	N/A	N/A	N/A	N/A
Use, Sale, Lease or Prohibit or Condition of Property	363(b)	FRBP 6004, LBR 6004-1, LBF NONE	Semi-Passive - 21 Day	Movant	Matrix	Self Sched.
Utility Service, Deposit or Determine Adequacy of	366	FRBP NONE, LBR NONE, LBF NONE	Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A
Valuation of Security/Determination of Secured Status	506(a) & 1325(a)(5)	FRBP 3012, LBR NONE, LBF NONE	Passive - 21 Day	Movant	D, DA, T, UST, L20, COMM, P	N/A

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